

**TIME SHEET**

Employee/

Nanny Name: Date:

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| **Client Name** | **Date** | **Start Time** | **End Time** | **Care@Work, Bright Horizons, Church, Corporate Care Solutions, LifeCare** | **Number of Children** |
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All time sheets must be turned into [Amanda@nannieswhocare.com](mailto:Amanda@nannieswhocare.com) every Tuesday by 9AM. Pay schedule is bi-weekly on Fridays. Should the nanny be working on a Tuesday that falls on the time sheet deadline, it must be submitted to Amanda the same day when the shift ends, but will be on the following payroll period. Nannies are responsible to log their hours and turn this in. Should it not be turned in on time, the nanny must wait until the following pay period.